

in Dallas, Texas. Petitions received after 4:00 p.m. will be filed the following business day. The faxed copy will be treated as the original.

3. The Clerk's Office will make the appropriate number of copies according to the chapter of the petition being filed and make the proper distribution. Upon completion of the credit card transaction, the attorney's credit card will be charged for the appropriate filing fee and copies. A case number and judge will be assigned. The clerk will fax a copy of the filed petition bearing the case number to the attorney with the total amount charged annotated on the petition. If a decline is received on the transaction, the attorney will be notified immediately and the petition **will not** be filed. No attempt will be made to gain authorization through any other means, nothing can override the decline.

4. Within two days following a filing, the matrix shall be delivered to the U.S. Bankruptcy Court, Dallas, Texas. Schedules and Statements shall be delivered to same within fifteen calendar days following a filing. The case is subject for dismissal if documents are not received in the appropriate time frame.

